

Post Date 20-Sep-11

Employer Ref. M-064 JobsDB Ref. JHK100003000970470



The Hong Kong Delivery Co Ltd

The Hong Kong Delivery Company Ltd (HKDC) has been established in Asia for over 15 years. Opened as the regional Head Quarters for the Royale Group of companies, the Hong Kong office has grown to employ over 250 staff. The HKDC/Royale network now has offices worldwide and is one of the largest independent courier companies in Asia.

Our primary focus is on our retail courier business however we are also a major player in the Remail industry and Financial Research distribution business. We are currently seeking a high caliber to join us; this is an excellent opportunity to be involved in a fast moving industry.

Part Time Data Entry Clerk

Form 5

Able to manage large volume invoicing efficiency

Responsible and hardworking

Fast & accurate keyboarding

Fresh graduates are also welcome

Immediately available is preferred

Working day: Saturday / Sunday

Hourly salary: \$40/hour

Please visit our web site <http://www.royaleasia.com> for company information.

Interested applicants, please write in with your detailed resume stating your current and expected salary to email: jobs@royaleasia.com

All information collected will be used for recruitment purposes only.

Career Level	Entry Level
Yr(s) of Exp	Not Specified
Qualification	School Certificate
Industry	Freight Forwarding/Delivery/Shipping
Job Function	Accounting > Accounting Clerk / Supervisor Accounting > Others
Location	Kwai Hing
Salary	Negotiable
Employment Type	Part Time, Temporary
Others	Fresh Graduate will be considered

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